



RESERVATION FORM

PLEASE SUBMIT THIS FORM TO:

Contact Person: _____ Email: _____

reservations@novotelbangkokbangna.com

Guest Details						Smoking		Room Type / Rates (inclusive current Thai Government Tax and Service)				
Mr.	Ms.	Child	First Name	Last Name	Email	Yes	No	Single Standard THB. 2,000	Twn/Dbi Standard THB.2,400	Single Superior THB. 2,800	Twn/Dbi Superior THB.3,200	Extra Bed THB. 1,200
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										

Arrival / Departure Details			
Arrival Date	Arrival Flight / Time	Departure Date	Departure Flight / Time
	Hrs.		Hrs.

Private Limousine Transfer Service			
Airport to Hotel		Hotel to Airport	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Rate THB. 1,000 net per car per way for maximum 3 passengers			
Rate THB. 1,400 net per Van per way for maximum 8 passengers			

Deposit 50% is Required at Time of Reservation; other expenses to be settle upon departure	
<input type="radio"/> Payment by Company with Money Transfer	Account Name: EUROMILL HOTEL CO., LTD.
Please forward your remittance detail to:	Saving Account: 130-4-575-960
Fax: 02366 0502	Bank name / Branch: Bangkok Bank / Bangna Branch
Email: reservations@novotelbangkokbangna.com	Swift Code: BKKBTHBK
<input type="radio"/> Paid by Guest with Credit Card	<input type="radio"/> VISA / Master <input type="radio"/> American Express
I here by authorized Novotel Bangkok Bangna to process the payment for my accommodation of the stated amount.	Credit Card No: _____
	Card Holder Name: _____
Please submit a clear copy of both sides of the credit card to us along with this document.	Expiration Date : _____
	_____ Cardholder Signature

Additional Requirements

For Official Use Only

Terms and Conditions

- Full Payment is required at the time of reservation, to be made by credit card or money transfer.
- Any Cancellation or amendment 14 days prior to arrival date is allowed and refundable.
- Any Cancellation or amendment after 14 days prior to arrival date will be charge 1 night.



NOVOTEL BANGKOK BANGNA

BILLING AUTHORIZATION FORM

Please complete the following form and fax it back to (66) 0 2366-0502 or Email: reservations@novotelbangkokbangna.com

I, _____ hereby authorized the *Novotel Bangkok Bangna* to charge

My credit card number _____

Exp. Date _____ Visa /Master American Express Other _____

Please charge (select one): GUARANTEED LIMOUSINE ONLY

Incase of No-Show, full of charge will be applied to your given credit card

GUARANTEED PAYMENT ONLY

ROOM AND BREAKFAST ONLY

ALL EXPENSES

For charges incurred by Mr/Ms: _____
(Enter name of guest)

FROM _____ TO _____ (enter dates)

FROM _____ TO _____ (enter dates)

Cardholder's information:

Address: _____

Phone: _____

Fax: _____

Signature: _____

** We required a clear [photocopy of the front and back of the credit card](#) being used for the charges on this form. We suggest you set the copier on a light mode and enlarge it.